

## Using Minitab on Citrix

### **Connecting to Citrix:**

If you are using Citrix (rather than installing Minitab on your machine; see course syllabus) your first step is to try to successfully connect to Citrix. From a web browser, go to <https://apps.stern.nyu.edu>. You will be asked to log in, and then to download (and install) an application that allows you to use Citrix. Once you do this, you should try clicking on the Minitab icon in Citrix. If Minitab opens up, you can skip to the next section. If Minitab doesn't open up (after, say, 30 seconds) then you may need to contact Stern IT. If you were using Firefox, you can first try the following. In the upper righthand corner of Firefox, click on the three horizontal lines (open menu) and then Add-Ons. You should see "Citrix Receiver" and "Citrix Online Web Deployment Plug-in". For both of these, you need to select "Always Activate" on the righthand side. Then try again to click on Minitab in Citrix. This time (and on subsequent visits to Citrix), Minitab should open up.

### **Reading .MTW and .mwx Data Sets for this Course:**

To access the course (.MTW and .mwx) data sets, follow the procedure below.

To download a data set from the course website (say, using Firefox), click on 'Data Sets', and then on the name of the data set you want to download. Next, use Firefox's File → Save Page As. The name of the file should end in .MTW or .mwx. If not, rename the file so that it does. I will assume that you saved the file to your desktop. Next, start Minitab and use Open Worksheet as described below.

If you have already started Minitab and you want to read in a data set, use File → Open Worksheet. Then locate the file you want (see below) and click on it. Note: you can also use Open Worksheet to read in Excel files.

### **Locating your desktop when using Minitab from Citrix:**

Here is an important point about input and output when using Minitab from Citrix. Citrix has its own pathname for your desktop. It is at C:/Users/username/Desktop (where "username" is your username). Use this path for reading files into Minitab or saving files from Minitab. This is the correct path to your desktop from Citrix, regardless of whether you are using Windows or Mac OS. So, for example, if you are trying to use Open Worksheet in Minitab, you can find your desktop by clicking on the down arrow in "Look in:" in Minitab's Open Worksheet menu. Then click on C → Users → Username → Desktop. Then follow the instructions in the previous paragraph to open the file in Minitab.